



**Agenda Item Number: 2006-3-6A**

## **BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS**

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**Meeting Date:** March 28, 2006

**Department:** Parks and Recreation **Staff Contact:** Ed Chismar, Parks and Rec. Director  
Clay Campbell, AICP Parks and Rec.  
Planning Manager  
Julie M. Baca, Deputy County Manager  
for Community Services Division

**TITLE:** South Valley Multipurpose Family Services Center

**ACTION:** Motion to approve:

1. The Professional Services Agreement with Wilson & Co.
2. The expenditure in the amount of \$19,470.35, including GRT, in excess of \$100,000 for additional engineering services required by Wilson & Co., for the South Valley Multipurpose Services Center.

### **SUMMARY:**

Pursuant to the NM State Procurement Code, §13-1-129 "Procurements Under Existing Contracts," engineering services to design the infrastructure for the future site of the South Valley Multipurpose Services Center (SVMPFSC) was procured from Wilson & Co., in December 2004 through an existing APS, services on-demand, civil engineering contract. The original scope of work for engineering services for this project was for \$90,630.75. Per Resolution AR-15-2005 all contracts exceeding \$100,000 require Board approval.

Wilson & Co. completed the original scope of work; however, in order to incorporate this information into the construction documents for bidding purposes, additional engineering services are required for sub-surface utility engineering, an environmental site assessment that includes a cultural resources Class I and III survey, hazardous materials survey and a biological resources survey. The site housed an elementary school until 1981, but APS was unable to provide site information such as old utility line and septic tank locations, as-builts, etc., when the County purchased the property in 1999.

Since the APS contract with Wilson & Co. expired, the Parks & Recreation Department in accordance with policy, obtained written quotes for the additional engineering services. Wilson & Co. provided the lowest quote; however, because of work previously performed on this project, the aggregate amount paid for engineering services will exceed \$100,000.00 by \$19,470.35. A new Agreement to cover the additional engineering services is included as Attachment #1.

## **ATTACHMENT:**

1. Professional Services Agreement

### **FISCAL IMPACT**

South Valley Multipurpose Family Srv. Cntr.                      BC07-570300-03JY                      \$19,470.35

### **STAFF ANALYSIS SUMMARY**

#### **COUNTY MANAGER**

The services of Wilson and Company are required in order to complete construction documents for bidding purpose. I recommend Board approval. TL 3/14/06

#### **DEPUTY COUNTY MANAGER FOR COMMUNITY SERVICES**

Recommend the Board approve the Engineering Services Agreement with Wilson & Co., in the amount of \$19,470.35 in order to finalize the engineering design drawings to complete the bidding documents for the formal solicitation of a Request for Bids for the South Valley Multipurpose Services Center. JMB 03/14/06

#### **LEGAL**

Contract is approved as to form. Proper processing of this procurement was performed by the respective departments. JSL 03/13/06

#### **FINANCE**

<b>Budget</b>	Approval will allow the County to move forward with this project. The funding is available from State Legislative funding in BC07-570300-03JY. Amy Childers, Financial Specialist 2/24/06
<b>Purchasing</b>	Proper purchasing procedures have been followed to procure the proposed services. Dinah Esquivel, Purchasing Administrator 3/1/06
<b>Contracts</b>	Contract Control Number 2006-0067 has been issued for the Agreement between the County and Wilson & Co. Dinah Esquivel, Purchasing Administrator 3/1/06
<b>Risk Management</b>	The Contractor shall provide a certificate of insurance naming the County as an additional insured with the like kinds and amounts of insurance requested by the County. David A. Baca, Risk Management Administrator 2/24/06